

**FORM MUST BE COMPLETED IN FULL**



**PERTH CIVIL SERVICE SPORTS CLUB ROOM BOOKING APPLICATION FORM**

To: The Secretary  
Civil Service Sports Club  
11 St Leonard's Bank  
Perth  
PH2 8EB

From: (Members Name) .....  
Address.....  
Town.....  
Postcode.....  
Phone No.....  
Email address:.....

(will be used to confirm booking after meeting)

**Please read the club's rules and conditions on the reverse, before completing this form**

Type of Membership: Full/Associate/Family. CSSC membership number:.....

Department ..... Date of application .....

Room Required ..... Date required .....

Time required ..... Type of Function .....

Numbers attending ..... No of Members attending .....

Type of Entertainment .....

Will catering be required **Yes / No**

**Hire Fees:**

St Leonard's Suite ~ Day..... £30.00

St Leonard's Suite ~ Evening .... £40.00

St Leonard's Suite ~ All day wedding £200.00 (£250 if the wedding ceremony is to be held on the premises)

Committee Room ~ Day / Evening £20.00

**(Fee to accompany application)**

**For Official Use Only**

Date Form Received ...../...../..... Confirmed member? Yes / No.

Monies Received: £..... Cash /Cheque Fees to Treasurer on ...../.../.....

Approved by the Committee on: - ...../...../..... Confirmation letter sent...../...../.....

Stamped in Diary...../...../.....

Granted Yes/No – Letter of explanation sent? Other points.....